



## **ACCESSIBILITY POLICY AND PLAN**

*This Accessibility Policy and Plan are drawn up in compliance with current legislation and requirements as specified in Schedule 10, relating to Disability, of the Equality Act 2010. School Governors are accountable for ensuring the implementation, review and reporting on progress of the Accessibility Plan over a prescribed period.*

1. We are committed to providing an accessible environment which values and includes all pupils, staff, parents and visitors regardless of their education, physical, sensory, social, spiritual, emotional and cultural needs. We are committed to challenging negative attitudes about disability and accessibility and to developing a culture of awareness, tolerance and inclusion.
2. Latchmere School plans, over time, to ensure the accessibility of provision for all pupils, staff and visitors to the school.
3. An Accessibility Plan will be drawn up to cover a three year period. The plan will be updated annually.
4. The Accessibility Plan will contain relevant actions to:
  - Improve access to the **physical environment** of the school, adding specialist facilities as necessary. This covers reasonable adjustments to the physical environment of the school and physical aids to access education.
  - Increase access to the **curriculum** for pupils with a disability, expanding and making reasonable adjustments to the curriculum as necessary to ensure that pupils with a disability are as, equally, prepared for life as are the able-bodied pupils; (If a school fails to do this they are in breach of the DDA). This covers teaching and learning and the wider curriculum of the school such as participation in after-school clubs, leisure and cultural activities or school visits. It also covers the provision of specialist **aids and equipment**, which may assist these pupils in accessing the curriculum.
  - Improve and make reasonable adjustments to the delivery of **written information** to pupils, staff, parents and visitors with disabilities. Examples might include hand-outs, timetables, textbooks and information about the school and school events. The information should be made available in various preferred formats within a reasonable time frame.
5. The Action Plan for physical accessibility relates to the Access Audit of the School, which is undertaken regularly. It may not be feasible to undertake some of the works during the life of this Accessibility Plan and therefore some items will roll forward into subsequent plans. The audit will need to be revisited prior to the end of each first three-year plan period in order to inform the development of the new Plan for the following period.
6. As curriculum policies are reviewed, a section relating to access will be added to that on Equality and Diversity. The terms of reference for all governors' committees will contain an item on "having regard to matters relating to Access".
7. The Accessibility plan to be available on the School website.
8. The School's complaints procedure covers the Accessibility Plan.

9. The Plan will be monitored through the Raising Achievement and Finance and General Purposes Committee of the Governing Body.

10. The Plan will be monitored by Ofsted as part of their inspection cycle.

11. We acknowledge that there is a need for on-going awareness raising and training for staff and governors in the matter of disability discrimination and the need to inform attitudes on this matter.

NOVEMBER 2015

**Golden Flatts Primary School Accessibility Plan 2015-2018**

**Improving the Physical Access at Golden Flatts Primary School**

An Access Audit was carried out by the Headteacher NOVEMBER 6<sup>th</sup> 2015 and a number of recommendations made:

<b>Access Report Ref.</b>	<b>Item</b>	<b>Activity</b>	<b>Timescale</b>	<b>Cost £</b>
1.	SIGNAGE	Appropriate signs for visually-impaired.	By Sept 2016	£500
2.	DOOR TO THERAPY ROOM REPLACED	Door replaced with fire door with glass panel.	By Sept 2015	£500

An Access Audit was carried out by YEAR 6 STUDENTS IN JUNE 2015 and a number of additional recommendations made:

<b>Access Report Ref.</b>	<b>Item</b>	<b>Activity</b>	<b>Timescale</b>	<b>Cost £</b>
1.A	SIGNAGE	Braille signage at classroom entrances.	By Sept 2015	As above
2.A	TRANSITION	Physical transition indicators between main areas of the school.	By Sept 2016	£200
4.A	ENHANCED RECEPTION FOR HEARING IMPAIRED	Hearing loop added to Main Reception.	By Sept 2016	£200

## Golden Flatts Primary School Accessibility Plan 2015-2018

### Improving the Curriculum Access at Golden Flatts Primary School

<u>Target</u>	<u>Strategy</u>	<u>Outcome</u>	<u>Responsibility</u>	<u>Time-frame</u>	<u>Achievement</u>
Training for teachers on including children with a range of social and emotional needs	EP to lead a solution focused staff meeting with all staff to raise awareness	All teachers are able to more fully meet the requirements of Children with social and emotional needs.	SENCO to organise training with the EP	October 2015	Increase in access to the curriculum
Audit of pupil needs and staff training to meet those needs.	Review the specific needs for pupils living with a disability, in terms of basic daily living skills, relationships and future aspirations.	Teachers are aware of the relevant issues and can ensure that this group has equality of access to life-preparation learning. The use of other professional partners has been made available.	All staff/Inclusion Team	Jan 2016	Increase in access to all school activities for all disabled pupils
Classrooms are organised to promote the participation and independence of all pupils	Review and implement a preferred layout of furniture and equipment to support the learning process in individual class bases	Lessons start on time without the need to make adjustments to accommodate the needs of individual pupils	Teaching Staff and SENCO	December 2015	Increase in access to the National Curriculum
Training for Awareness Raising of Disability Issues	Provide training for governors, staff, pupils and parents  Discuss perception of issues with staff to determine the current status of school	Whole school community aware of issues relating to Access	SENCO / SLT	On going	Community will benefit by a more inclusive school and social environment

**Golden Flatts Primary School Accessibility Plan 2012-2015**

**Improving the Delivery of Written Information at Golden Flatts Primary School**

TARGET	STRATEGY	OUTCOME	RESPONSIBILITY	TIME FRAME	ACHIEVEMENT
Availability of written material in alternative formats when specifically requested.	The school will make itself aware of the services available for converting written information into alternative formats.	The school will be able to provide written information in different formats when requested for individual purposes	Office/SLT/ Headteacher	Sept 2015	Delivery of information to disabled pupils improved
Make available school brochures, school newsletters and other information for parents in alternative formats when specifically requested.	Review all current school publications and promote the availability in different formats when specifically requested	All school information available for all who request it.	Office/SLT/ Headteacher	Sept 2015	Delivery of school information to parents and the local community improved
Review documentation with a view of ensuring accessibility for pupils with visual impairment	Get advice on alternative formats and use of IT software to produce customized materials.	All school information available for all who request it	Office/SLT/ Headteacher	June 2016	Delivery of school information to pupils & parents with visual difficulties improved.
Raise the awareness of adults working at and for the school on the importance of good communications systems.	Arrange training courses.	Awareness of target group raised	SENCO	June 2016	School is more effective in meeting the needs of pupils.